

May 21, 2026, E911 Committee Meeting

DATE: April 13, 2026
TO: 911 Emergency Response Advisory Committee
FROM: Richard J. Edwards, Fire Chief, Truckee Meadows Fire Protection District
Email: redwards@tmfpd.us Phone: (775) 326-6000
SUBJECT: REQUEST FOR APPROVAL FOR funding the renewal of First Due fire response software that will provide CAD data and routing to responding resources, pre-incident planning, inspections, and hazardous materials to include high-risk occupant-related data management for Truckee Meadows Fire Protection District effective February 1, 2026, for one year in an amount not to exceed \$28,625.18.

SUMMARY

Truckee Meadows Fire Protection District (TMFPD) is requesting funding for the renewal of First Due fire response software. This software will interconnect CAD data to a suite of applications, enhancing the information available to responding resources.

BACKGROUND

The First Due software allows for the District, residents, and occupants throughout the community to create fire pre-plans that will enhance the information available to responders during various emergency incidents. This data is automated through GIS and Assessor's data and is further customizable. It also allows real-time CAD data to be transmitted to responders including locations, routing, and critical information updates that are entered by dispatchers. Firefighters will be able to access this critical data while responding so that they may more efficiently, accurately, and safely deliver critical services. In addition, this system includes fire prevention systems options that allow for the transmitting of information regarding inspections, permitting, and hazardous materials, which will forewarn responding personnel of potential hazards and challenges associated with all properties. This year's renewal includes a 5% cost increase over last year cost of \$27,262.07 at a total price of \$28,625.18.

The applicable NRS allows for the purchase of "software necessary to operate the enhanced telephone system," with the telephone system being defined as "technology, facilities, or equipment used for transmitting information from an emergency responder to the user or from the user to an emergency responder." The First Due software will meet that definition by providing mapping, routing and other location information necessary to get responders to the incident. Furthermore, the pre-planning software, GIS data, and assessor information will automatically make information available to the responders that would otherwise have to be verbally ascertained from the user. This will clearly enhance the system and the efficacy of emergency service delivery.

PREVIOUS ACTION

January 21, 2021, the E911 Emergency Response Advisory Committee approved the initial funding to TMFPD for the purchase of this software in the amount of \$15,000 for an initial term of one year, commencing on February 1, 2021.

January 20, 2022 the E911 Emergency Response Advisory Committee approved the funding to TMFPD for the renewal of this Software effective February 1, 2022 for one year in an amount not to exceed \$15,750.

January 19, 2023 the E911 Emergency Response Advisory Committee approved the funding to TMFPD for the renewal including new Fire Prevention capabilities element of this Software Effective February 1, 2023 for one year in the amount of \$24,727.50.

March 20, 2024 the E911 Emergency Response Advisory Committee approved the funding to TMFPD for the renewal including new Fire Prevention capabilities element of this Software Effective February 1, 2024 for one year in the amount of \$25,963.88

March 20, 2025 the E911 Emergency Response Advisory Committee approved the funding to TMFPD for the renewal including new Fire Prevention capabilities element of this Software Effective February 1, 2024 for one year in the amount of \$27,262.07

FISCAL IMPACT

The Enhanced 911 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system. Budget authority exists within the E911 Fund to support the automated size-up, pre-incident planning and high-risk occupant related data management software subscription. The total cost for the subscription, including is \$28,625.18

RECOMMENDATION

It is recommended that the E911 Emergency Response Advisory Committee renewal of First Due fire response software that will provide CAD data and routing to responding resources, pre-incident planning, inspections, and hazardous materials to include high-risk occupant related data management for Truckee Meadows Fire Protection District effective February 1, 2026, for one year in an amount not to exceed \$28,625.18.

POSSIBLE MOTION

Motion to approve funding the renewal of First Due fire response software that will provide CAD data and routing to responding resources, pre-incident planning, inspections, and hazardous materials to include high-risk occupant related data management for Truckee Meadows Fire Protection District effective February 1, 2026, for one year in an amount not to exceed \$28,625.18



INVOICE

Bill To

Truckee Meadows Fire Protection District (NV)
 1001 East Ninth Street, Building D, Second
 Floor
 Reno NV 89520
 United States

Ship To

Truckee Meadows Fire Protection District (NV)
 1001 East Ninth Street, Building D, Second
 Floor
 Reno NV 89520
 United States

Invoice #

8044

Date

02/01/2026

Due Date

03/03/2026

Terms

Net 30

Term (Months)

12.0

P.O. Number

Qty	Date	Item
1	02/01/2026	First Due Suite Includes access to FIRST DUE features and functionality as outlined in the attached Statement of Work plus maintenance and upgrades within the subscription term.
1	02/01/2026	Inspections Field Inspections, Configurable Checklists, Violation Management, Virtual Inspections, Inspections Scheduler, and Integrated Pre-Incident Planning.
1	02/01/2026	Permitting Permit Management, Customizable Permit Types, Plan Review and Permit Fees.

PO# 6500003520

Sandy Francis
Ok to Pay
\$28,625.18
810004-710212

3/17/2026

*K. Pahalke***Subtotal**

USD \$28,625.18

Tax

USD \$0.00

Total

USD \$28,625.18

Balance Due**USD \$28,625.18****Payment Instructions**

USD Wire/ACH - Bank: Wells Fargo Bank - Account Number: 4192384907 - Routing Number: 121000248

CAD Wire - Bank: Wells Fargo Bank - Account Number: 3330004515 - Wells Fargo SWIFT BIC: WFBIUS6A - Intermediary SWIFT BIC: BOFMCAM2

Check - Check Payable To: Locality Media LLC dba First Due - Remit to: PO Box 782840 Philadelphia, PA 19178-2840

AR@firstdue.com